



**IMPLEMENTATION OF AGREEMENT**  
**BETWEEN**  
**OFFICE ADMINISTRATION STUDY PROGRAM,**  
**MANAGEMENT DEPARTMENT, FACULTY OF ECONOMICS AND BUSINESS**  
**UNIVERSITAS NEGERI MALANG**  
**AND**  
**UNIVERSITI KEBANGSAAN MALAYSIA**  
**FOR**  
**VISITING LECTURER**

Number: 28.8.12/UN32.4/DT/2023

This agreement is signed on Monday, 28<sup>th</sup> August, 2023, by the following parties:

1. **Dr. Madziatul Churiyah, S.Pd, M.M.:** Head of the Office Administration Study Program, Management Department; acting on behalf of Office Administration Study Program/Department, Faculty of Economics and Business, Universitas Negeri Malang, located on Jalan Semarang 5, Malang, hereby referred to as **THE FIRST PARTY**.
2. **Dr. Noor Azuan Bt Hashim:** a visiting faculty member from Malaysia under the management of Universiti Kebangsaan Malaysia, located on 43650 UKM Bangi, Selangor Darul Ehsan, Malaysia, hereby referred to as **THE SECOND PARTY**.

**THE FIRST PARTY** and **THE SECOND PARTY** hereafter shall collectively be referred to as **THE PARTIES**. This Implementation of Agreement for Visiting Lecturer is developed and established between **THE PARTIES** under the following terms:

**Article 1**  
**PURPOSE AND OBJECTIVE**

- (1) The purpose of this Implementation of Agreement is to support collaboration between **THE PARTIES** within the scope of this agreement mentioned in Article 2.
- (2) The objective of this Implementation of Agreement is to develop staff/lecturers exchange between **THE PARTIES**.

Signature THE FIRST PARTY	Signature THE SECOND PARTY

**Article 2**  
**SCOPE**

As a visiting lecturer, Party II is required to perform the following duties and undertake the following responsibilities in a professional manner.

- (1) Teaching at the Office Administration Study Program, Management Department, Faculty of Economics and Business, Universitas Negeri Malang, with a workload of 9 credits.
- (2) Providing workshops for lecturers at the Office Administration Study Program, Management Department, Faculty of Economics and Business, Universitas Negeri Malang.
- (3) Providing seminars that involve both lecturers and students of the Office Administration Study Program, Management Department, Faculty of Economics and Business, Universitas Negeri Malang.
- (4) Providing advice on studying in Malaysia or another country.
- (5) Other duties may arise from time to time assigned by the Office Administration Study Program, Management Department, Faculty of Economics and Business, Universitas Negeri Malang.

**Article 3**  
**FUNDING**



Funding for the implementation of visiting lecturer mentioned above will be discussed further by **THE PARTIES**. Once agreed, the funding document will be attached as an addendum to this Letter.

**Article 4**  
**DURATION**

This Implementation of Agreement is effective since 28<sup>th</sup> August 2023 and valid until 28<sup>th</sup> August 2028.

**Article 5**  
**OTHER MATTERS**

- (1) This Implementation of Agreement can be changed or modified upon mutual agreement in writing of **THE PARTIES** under mutually agreed terms and conditions.
- (2) This Implementation of Agreement shall be terminated when one of **THE PARTIES** or **THE PARTIES** violate the mutually agreed terms and conditions.
- (3) Other matters outside this Implementation of Agreement shall be discussed by **THE PARTIES** and can be written in an Addendum attached as an integral part of this Implementation of Agreement document.

Signature THE FIRST PARTY	Signature THE SECOND PARTY
	

(4) This Implementation of Agreement is developed for staff/lecturers exchange and is established and signed by **THE PARTIES** in duplicate; all copies being equally authentic.

**THE FIRST PARTY,**

**Dr. Madziatul Churiyah, S.Pd, M.M**

**THE SECOND PARTY,**



**Dr. Noor Azuan Bt Hashim**

**HEAD OF FACULTY OF ECONOMICS AND BUSINESS  
UNIVERSITAS NEGERI MALANG,**



**Dr. HADI SUMARSONO, S.T., M.Si**

Signature THE FIRST PARTY	Signature THE SECOND PARTY